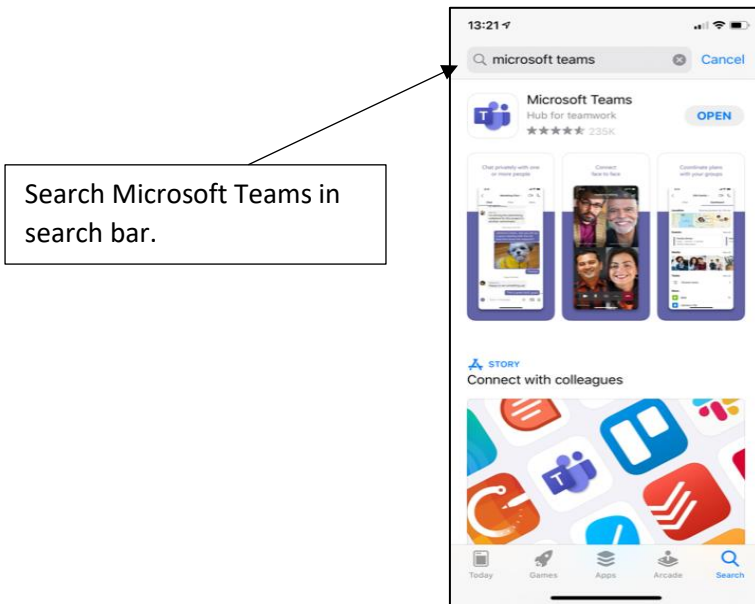


How to use Teams for an interview meeting for iPhone/Android

(Illustrations are on iPhone but are the same for both devices)

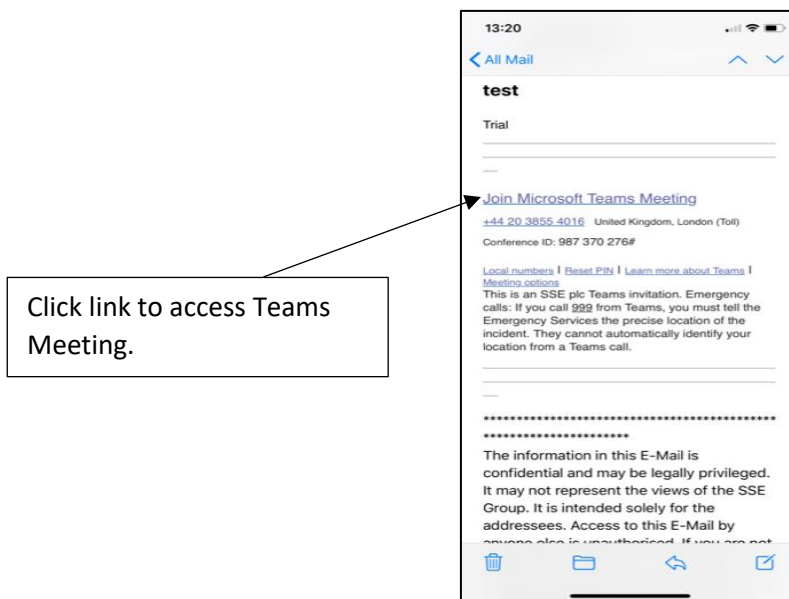
Step 1

Download Microsoft Teams through the Apps store/Play store.



Step 2

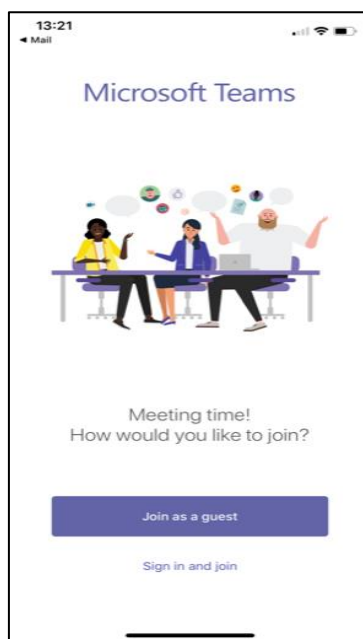
Open meeting invite for details of the meeting. Then click on the Join Microsoft Teams Meeting highlighted in purple.





Step 3

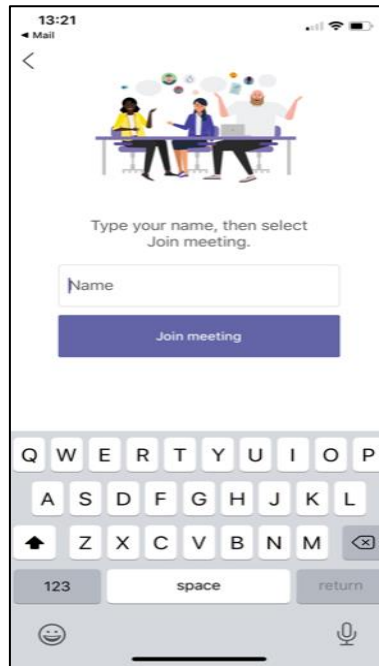
Link will open Microsoft teams. Click on the box “Join as a guest”.



Step 4

Next page will present a name box. Fill in your full name and click on “Join meeting”. This will then forward you straight to the meeting.

Remember – the interview is not a test but a chance for us to meet in a safe manner and understand more about each other’s skills and experience.



If you are experiencing any technical issues, please contact the trainer or Hayley Warren