## **Location & Parking**

Foundation House, Unit C (West) Hamilton Business Park, Hamilton Way, Hedge End, Southampton, SO30 2JR

what3words.com/half.double.safely

## DIRECTIONS FROM JUNCTION 7 OF M27

Take exit to Botley, Superstores & Ind. Estate A334, stay in middle lane.

At the roundabout take 1St exit left onto Tollbar Way B3342.

Next 2 roundabouts take 2<sup>nd</sup> exit (straight across).

At next roundabout (KFC/Pizza Hut to your right), take 4th exit (right) onto B3035 Botley Road. Take third left into Hamilton Way.

At the end of the road Foundation House is ahead of you - orange circle on the map - with parking entrance to the left.

Three visitors spaces are on the left as you enter the car park marked with a 'V'.

Please reverse park. If spaces are full please contact your meeting organiser for more information.

## **Arrival**

Upon arrival to the office call us on 01489 535 889 and we will meet you at the main entrance.

Our dress code is smart business – no need to wear a suit. However, on a Friday dress down rules apply and business casual may be worn e.g. Jeans.

## Health and Safety – Emergency Procedures and First Aid

Safety is Connect its' top priority.

Noticeboards are located around the building and these contain relevant health and safety information. We have a number of Fire Wardens and First Aiders – if you need help please ask.

Fire Alarms are tested every Wednesday at 10am. Should you hear the fire alarm at any other time, you will be directed by a Connect it employee to leave immediately by the nearest exit. Do not use the lift. The muster point is at the front of the building, in the car park.

If you would like more information relating to our Health and Safety procedures please speak to your Connect it representative.

PLEASE DO NOT ATTEND THE OFFICE IF YOU FEEL UNWELL OR HAVE ANY FLU / COVID SYMPTOMS



